



लक्ष्यं विश्वमानम्

# WEST BENGAL STATE UNIVERSITY

Berunanpukuria, Malikapur, Barasat  
24 Parganas (North), Kolkata – 700 126  
Phone No. 033 – 65406213

Reference No.WBSU/COE/UG EXAM/0006/2022

Date: January 13, 2022

GENERAL GUIDELINES FOR UNDER-GRADUATE CBCS SEMESTERS-III & V EXAMINATIONS (HONS. AND GENERAL) 2021-22 TO BE HELD DURING THE PANDEMIC CAUSED ON ACCOUNT OF Covid-19.

ESSENTIAL NOTE: STUDENTS NOT SATISFIED WITH THE MODE OF EXAMINATIONS OR RESULTS THEREUPON MAY SIT FOR OFF-LINE EXAMINATIONS TO BE CONDUCTED BY THE UNIVERSITY AS AND WHEN THE PANDEMIC SITUATION IMPROVES.

1. Students/ Examinees having valid Registration Numbers, Roll Numbers, and possessing Proper Admit Cards may write the examinations, sitting at home, in accordance with the programmes given on website.
2. Questions will be sent to the students through Websites, E-mail, or WhatsApp (WA), or any such mechanism that can be accessed.
3. Examinees may themselves or through their authorized representatives may collect question papers from the respective college offices.
4. Questions will be sent to students between 10 30 AM and 11=00 noon for 1<sup>st</sup> Session and between 1-30PM and 2 PM for 2<sup>nd</sup> Session (there may be a little variation in time because of connectivity issues) on the dates of examinations or may be downloaded from the website [www.wbsuexams.net](http://www.wbsuexams.net) by putting his/her registration number and students have to complete submission of written answer-scripts through E-mail/ WA by the same day/ date within 1 hr. after the end of session. For example, if the date of Examination is January 21, 2022; the papers must be submitted by January 21, 2022 by 2 pm.. for 1<sup>st</sup> Session and by 5 pm for 2<sup>nd</sup> Session At the time of uploading answer- papers please submit a copy of the Admit Card also.
5. Any examinee having difficulty in uploading answer-script may send the written answer-script duly sealed in an envelope to the respective college office through authorized representative or S/he her/himself may submit the answer-script on the same day of the date of examination.
6. Students are strongly advised to write answers in their own words.
7. Students may write answers on University-approved answer-papers or they may write on A4 size papers. The respective college Principals may request to cooperate the students to get Answer-papers (khatas) on which students may write their answers.
8. Examinees must write their respective Registration Numbers and Roll Numbers on the top of each page. They are strongly advised to put page numbers as well.
9. Further advice in respect of examinations will be put on websites. Students are requested to go through the websites regularly.
10. It is reiterated that STUDENTS NOT SATISFIED WITH THE MODE OF EXAMINATIONS OR RESULTS THEREUPON MAY SIT FOR OFF-LINE EXAMINATIONS TO BE CONDUCTED BY THE UNIVERSITY AS AND WHEN THE PANDEMIC SITUATION IMPROVES.

*[Handwritten Signature]*  
13/01/2022.

University Engineer  
In-charge of the office of the  
Controller of Examinations  
West Bengal State University